

## ■ Application procedure

- **Main application form** with
  - **Curriculum Vitae**  
please use the following format/template:  
<https://europass.cedefop.europa.eu/en/documents/curriculum-vitae>
  - **Copies of certificates**
  - **Current, valid certificate of enrolment**
  - Professor's recommendation for a grant
- **Application: student internship**
  - Confirmation of acceptance for a student internship
- **Application: career selection grant**
  - Description of your application history regarding choosing a career (how and where you have applied so far, whether you have already received training in job application) (max. two pages)
- **Application: business start-up grant**
  - Outline of project idea (max. two pages)
- **Application forms can be found on our home page**  
[www.surplace-albania.de](http://www.surplace-albania.de)  
or directly from [albania@wusgermany.de](mailto:albania@wusgermany.de)
- Please send all other enquires and completed application forms in German or English to:  
[albania@wusgermany.de](mailto:albania@wusgermany.de)
- **Application deadline: 15<sup>th</sup> of September 2016**

## ■ World University Service (WUS) in Germany

The **World University Service (WUS)** is an international organisation without political or religious affiliation, comprised of national committees in over 50 countries. WUS is an international community of students, teachers and support staff in the education sector.

WUS focuses on:

1. Support for international students in Germany
2. Support of Global Learning in Germany
3. Support of Education projects

**Please send your application documents via post and email to:**

### **Office in Tirana:**

Albania Sur-Place Scholarships  
Dr. Eda Terezi  
c/o DIHA German Association of Industry and Trade in Albania  
Rr. Skenderbej 4/7  
Tirana  
Tel.: ++355 68 6680070  
Email: [Terezi@wusgermany.de](mailto:Terezi@wusgermany.de)  
Internet: [www.surplace-albania.de](http://www.surplace-albania.de)

**via email to:**

### **Office in Germany:**

World University Service Deutsches Komitee e.V.  
Petra Loch  
Goebenstraße 35  
65195 Wiesbaden  
Tel.: ++49 611 9446051  
Fax: ++49 611 446489  
Email: [loch@wusgermany.de](mailto:loch@wusgermany.de)  
Internet: [www.wusgermany.de](http://www.wusgermany.de)



## Scholarship and training for labour market entries of Albanian students at Albanian State Universities

Application for a six month scholarship during the final stage of study/career entry phases, or a new business start-up.

**Application deadline: 15<sup>th</sup> of September 2016**



The project is funded by the Hessian Ministry of Economics, Energy, Transport and Regional Development.

## ■ Objectives and implementation

To strengthen the educational elite in Albania and to promote the training of future specialists we provide scholarships for students in the final year or in their labour market entry phases or for their business start-ups. The aim is that young Albanians can develop future occupational prospects in Albania.

Scholarships (€ 250 per month) are aimed for students in the final phase of their studies (completion expected by study-year 2018), at all Albanian state universities. Applicants with good academic achievements from low-income families are preferred.

The monthly scholarship of €250 can be granted apart for completing the studies for the implementation of a business start-up idea or, young career entrants may optionally receive a monthly subsidy for specialist internships.

During the maximum six-month grant period, job application training and start-up coaching will be offered (individual and in groups), depending on the type of grant.

## ■ What we require from you

### You are an Albanian citizen

- You are studying in your final semester at an Albania state university.
- You have completed your degree within the last six months and wish to start your professional career  
or
- You have studied at a university in Hesse/Germany, or have lived in Hesse/Germany, and wish to complete your studies or to start your professional career in Albania.

### ■ Do you have an idea for a business start-up

**Would you like to become self-employed and have an idea how to do this?** Do you need a few months to prepare and put your plan into action? We can support you with a grant and coaching.

and/or

### ■ You seek to start your career?

**Would you like to begin an internship while you are still studying? Maybe you have already found a placement?**

With an internship your studies will be supplemented by important practical experience. Additionally, during your internship you can form professional contacts, important for your future career or any business start-up you may be planning.

## ■ What we offer

### Our support includes the following services:

- a scholarship of € 250 per month for up to 6 months as well as optional participation in:
  - a seminar during the grant period
    - for career orientation
    - for creating a career plan
    - for training in key competencies
- or
- job application training
  - for written applications
  - for job interviews
  - for job seeking
- or
- business start-up coaching:
  - incl. first consultation
  - design of a foundation roadmap
    - definition of objectives
    - project structuring
    - action planning and calculation
    - crisis management